



MAHUBE-OTWA Community Action Partnership, Inc.

Serving Mahnomen • Hubbard • Becker • Otter Tail • Wadena Counties

Our Mission... To Empower People to Achieve Self Sufficiency

MAHUBE-OTWA is actively recruiting a **Community Engagement Manager**. We are seeking a passionate individual to help us strengthen our communities by supporting, empowering, and advocating for our clients to become leaders in their communities and connecting them to leadership and development opportunities. This individual will also partner with program staff and community partners to provide opportunities for community change.

Pay: \$28.72 - \$30.23
Schedule: Full Time, 40 hours/week, Monday – Friday
Remote Work: Partially Remote, Travel within service is required
Location(s): Detroit Lakes, MN Preferred
Program(s): Family Development
Benefits: Health & Dental Insurance, Vision, Short Term Disability, Long Term Disability, Life Insurance, Vision, Retirement Plan, Holiday Pay, PTO and more...

Qualifications include but are not limited to:

- A combination of a four (4) year degree in communication, community engagement, social work, psychology, or other related field as well as two (2) years' relevant experience or an equivalent combination of experience and education.
- Excellent working knowledge of community organizations and services available to clients.
- Ability to develop strong working relationships with and between funders, community partners and others.
- Exceptional professionalism required with staff, clients and all stakeholders.
- Strong leadership and managerial skills to motivate, lead, and develop a team.
- Ability to develop, write, and implement grand applications and program budgets.
- Excellent organizational, time management, process, analytical, and problem-solving skills.
- Ability to be resourceful, flexible, adaptable, and demonstrate commitment.
- Must be able to communicate effectively both orally and in writing.
- Strong computer and software skills.
- Must be able to honor private/confidential information.
- Must have valid drivers' license
- DHS NetStudy clearance required

Why join the MAHUBE-OTWA family?

Be part of our team of passionate, purpose-driven colleagues who believe in our Agency values - Client Focused, Community Minded and Resourceful. Help us achieve our Mission to empower people to achieve self-sufficiency. Make a lasting impact in the fight against poverty and homelessness. Make a difference in the lives of others. Help us deliver tangible results that empower people and strengthen our communities.

A COMPLETED AGENCY APPLICATION IS REQUIRED as well as 2 letters of reference

Complete the application on our website WWW.MAHUBE.ORG/APPLY-NOW

MAHUBE-OTWA Community Action Partnership, Inc.

1125 West River Road, P.O. Box 747

Detroit Lakes, MN 56502

Equal Opportunity Employer