



# MAHUBE-OTWA

## Community Action Partnership, Inc.

Serving Mahnomen • Hubbard • Becker • Otter Tail • Wadena Counties

*Our Mission... To Empower People to Achieve Self Sufficiency*

MAHUBE-OTWA is actively recruiting a **Child Care Aware Quality Coach**. We are seeking a passionate individual to help us strengthen our communities by supporting, empowering, and advocating for others. Partner with program staff and community resources to provide services to licensed child care programs participating in the Minnesota's Quality Rating & Improvement System for child care, Parent Aware. Provide coaching, technical assistance, and associated data management.

**Pay:** \$24.18 - \$27.21

**Schedule:** Full Time, Monday – Friday

**Remote Work:** Partially Remote, Travel within service area required

**Location(s):** Park Rapids or Wadena, MN

**Benefits:** Health & Dental Insurance, Vision, Short Term Disability, Long Term Disability, Life Insurance, Vision, Retirement Plan, Holiday Pay, PTO and more...

### **Qualifications include but are not limited to:**

- BA or BS in Early Childhood Education or related field with a minimum 24 credits in early childhood. At least two years' experience working directly with children and/or licensed child care programs. Equivalent combination of experience & education may be considered.
- Must understand early childhood development and implementing developmentally appropriate practices. Must have the ability to handle emergency situations with young children and caregivers.
- Must have knowledge of family systems (including children, youth, parents, seniors, and chosen family), community resources, the impact of historical and contemporary inequities, and trauma-informed practices.
- Exceptional professionalism and the ability to work in a positive and cooperative manner with staff, clients and all stakeholders required.
- Must be able to engage in problem resolution, assess need/problem objectively, and manages crisis situations.
- Ability to be resourceful, flexible, adaptable, and demonstrate commitment.
- Must be able to communicate effectively both orally and in writing.
- Must be able and willing to make home visits.
- Must have good computer, software, and data management skills.
- Must be able to honor private/confidential information.
- Must have valid drivers' license.
- DHS NetStudy Clearance required.

### **Why join the MAHUBE-OTWA family?**

Be part of our team of passionate, purpose-driven colleagues who believe in our Agency values - Client Focused, Community Minded and Resourceful. Help us achieve our Mission to empower people to achieve self-sufficiency. Make a lasting impact in the fight against poverty and homelessness. Make a difference in the lives of others. Help us deliver tangible results that empower people and strengthen our communities.

### **A COMPLETED AGENCY APPLICATION IS REQUIRED as well as 2 letters of reference**

Complete the application on our website [WWW.MAHUBE.ORG/APPLY-NOW](http://WWW.MAHUBE.ORG/APPLY-NOW)

MAHUBE-OTWA Community Action Partnership, Inc.

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***Equal Opportunity Employer***