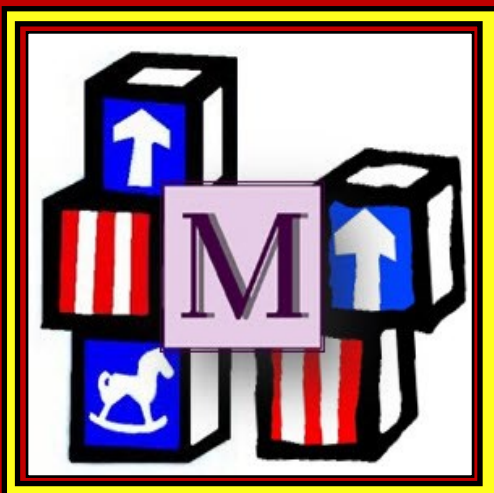


MAHUBE-OTWA

COMMUNITY ACTION PARTNERSHIP, INC.

HEAD START AND EARLY HEAD START PROGRAMS



**ANNUAL REPORT
2019-2020**



HISTORY & BACKGROUND

Mahube Community Council was incorporated as a private, non-profit in July, 1965 in response to President Lyndon Johnson's "War on Poverty" declaration. In April 2012, Mahube expanded its service area and became MAHUBE-OTWA Community Action Partnership, Inc. We provide services annually to more than 16,000 low-income individuals, seniors, children and families living in 7,500 households within the five-county service area of Mahnomen, Hubbard, Becker, Otter Tail and Wadena Counties.

Mahube-Otwa is one of 1,000+ community action agencies located throughout the U.S. that work to determine local needs, organize consumer and community support, initiate services for the poor, and empower people to break out of the cycle of poverty.

Mahube-Otwa is rooted in the Promise of Community Action: To change people's lives, embody the spirit of hope, improve communities and make America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

We are Rooted in Community Action

For Over 50 Years,
MAHUBE-OTWA has
been Changing People's
Lives, Providing Hope,
and Making our
Communities a Better
Place to Live.

THE PROMISE OF COMMUNITY ACTION

*Community Action changes people's lives,
embodies the spirit of hope,
improves communities, and
makes America a better place to live.*

*We care about the entire community and
we are dedicated to helping people
help themselves and each other.*



At MAHUBE-OTWA we are:

OUR VALUES

Community-Minded

We are collaborative and trustworthy team players both inside and outside the organization; we do not discriminate.

Client-Focused

We are passionate and dependable in assisting our clients and mindful of investing in the success of the next generation.

Resourceful

We figure out how to solve vexing problems & and are knowledgeable about diverse community and professional resources that can help our clients, community partners, and employees.

Our mission is to Empower People to Achieve Self-Sufficiency

Our assistance is designed to support individuals and their families from birth through the senior years, with responsible services to address needs for child care, emergency food, shelter and home heating assistance, housing and homeless assistance, senior support services, health and family planning, helping youth, school readiness, self-sufficiency, and energy conservation. MAHUBE-OTWA is recognized for its advocacy work to improve public policy and keep poverty issues in the hearts and minds of community partners, decision-makers, donors and volunteers.



HOW DO WE PREPARE OUR CHILDREN & FAMILIES FOR SUCCESS?

OUR PROGRAMS ARE COMPREHENSIVE!

- Health Checkups
- Nutrition Assessment and Education



- Dental checkups and Treatment
- Behavioral Health Services
- Hearing and Vision Screening
- Developmental Screenings
- Social Emotional Screenings
- Ongoing Child Assessment
- Researched and Evidence Based Curriculum
- Family Involvement
- Parent Education
- Referrals to Community Resources
- School and Community Partnerships
- Highly Qualified Staff & Contractors

WAYS WE PREPARE CHILDREN FOR KINDERGARTEN:

- Field trips to district playgrounds, cafeterias and classrooms.
- Participation in kindergarten round-up events.
- Transfer health and developmental records to receiving schools.
- Transition meetings with ECSE and kindergarten teachers.
- Implementing High Scope and COR.
- Provide nutritious meals.
- Assist families to get children up to date with exams, immunizations and dental visits.
- Make referrals as needed to ECSE and mental health providers so children receive supports.
- Fall, winter and spring conferences.



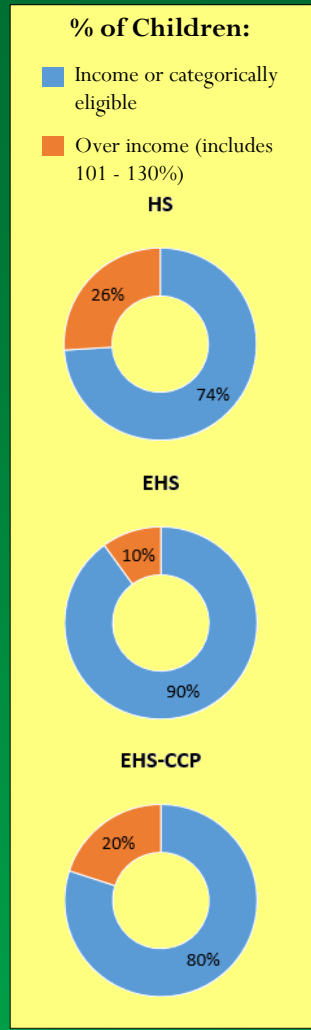
WHO DO WE SERVE?

| Early Head Start (Funded Enrollment as of 09/1/19) | | |
|---|------------|-----------|
| Program Option | Enrollment | |
| | Federal | State |
| Full-Day Center | 14 | 9 |
| Home Base | 90 | 25 |
| Family Child Care | 28 | 0 |
| TOTAL: | 132 | 34 |

| Early Head Start CCP (Funded Enrollment as of 09/01/19) | |
|--|------------|
| Program Option | Enrollment |
| | Federal |
| Full-Day Center | 36 |
| Family Child Care | 36 |
| TOTAL: | 72 |

| Head Start (Funded Enrollment as of 09/01/19) | | |
|--|------------|----------|
| Program Option | Enrollment | |
| | Federal | State |
| Full-Day Center | 154 | 5 |
| Half-Day Center | 67 | 0 |
| Home Base | 2 | 4 |
| Family Child Care | 27 | 0 |
| TOTAL: | 250 | 9 |

| Average monthly Enrollment (funded): | |
|--------------------------------------|------|
| HS | 100% |
| EHS | 100% |
| EHS-CCP | 100% |



**In 2019 - 2020 We Served
525 families and
595 children/pregnant moms!**

STATISTICS ON OUR CHILDREN

STATISTICS ON OUR FAMILIES

| Ages of children served: | | | |
|--------------------------|-----|-----|---------|
| | HS | EHS | EHS-CCP |
| Under 1 year: | 0 | 59 | 27 |
| 1 year old: | 0 | 51 | 34 |
| 2 years old: | 13 | 75 | 30 |
| 3 years old: | 119 | 1 | 4 |
| 4 years old: | 149 | 0 | 0 |
| 5 years old: | 5 | 0 | 0 |
| Pregnant Moms: | 0 | 14 | 0 |

Number of families receiving Emergency Crisis Intervention. Much of this is related to COVID relief.
***HS 244, *EHS 133, *EHS-CCP 71**

Children in foster care at any point during the year.
***HS 30, *EHS 26, *EHS-CCP 9**

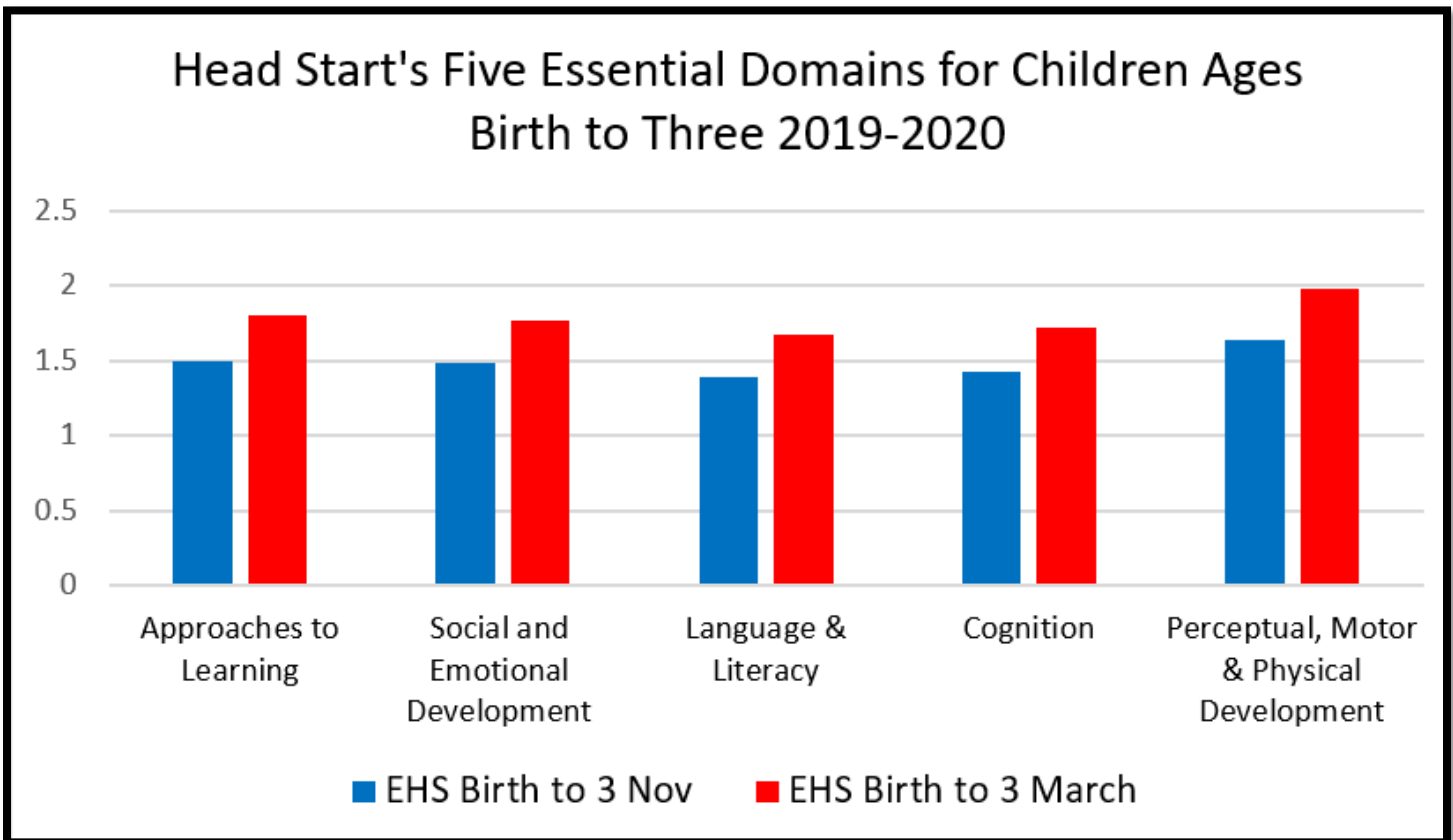
Number of families experiencing homelessness during the program year.
***HS 26, *EHS 25, *EHS-CCP 5**

Families experiencing homelessness who acquired housing.
***HS 9, *EHS 12, *EHS-CCP 5**

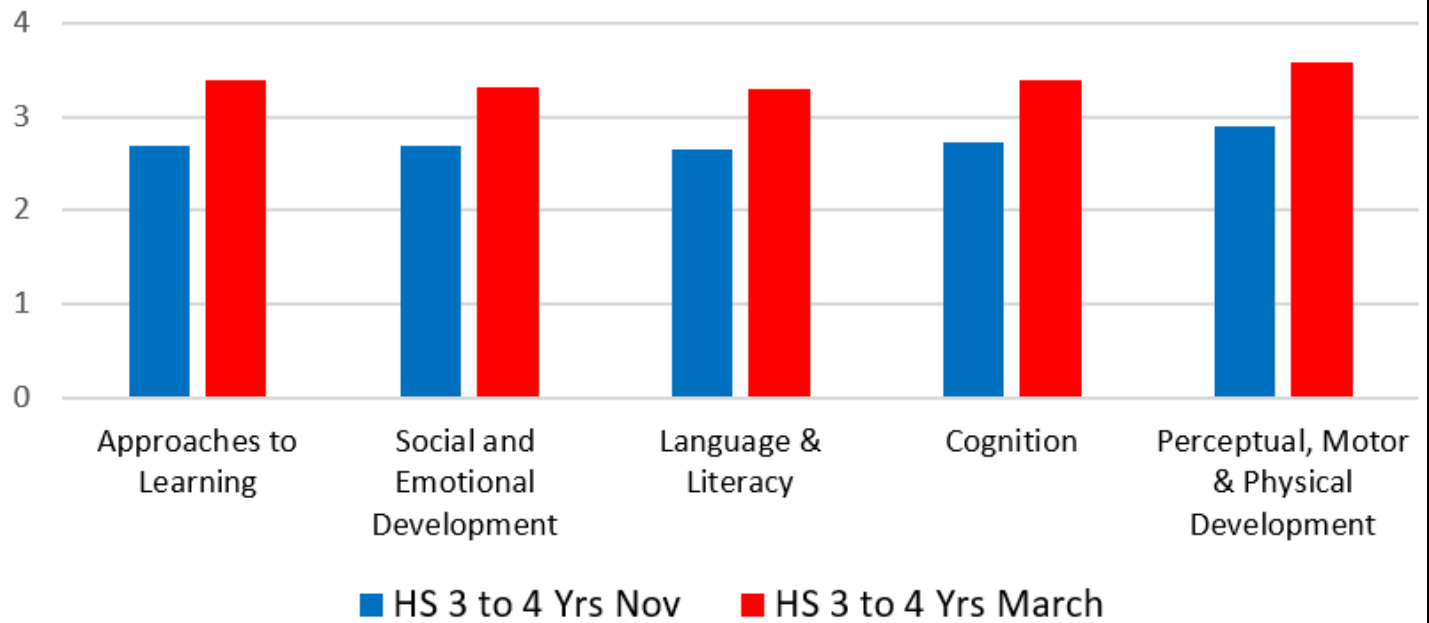
An EHS child is under the age of 3 as of September 1st and a HS child is 3 years old or older as of September 1st. These numbers include drops with service and are taken from the PIR. *Please note that some families have children in both EHS and HS programs.

MAHUBE-OTWA EARLY HEAD START & HEAD START SCHOOL READINESS GOALS

| | | | | |
|--|--|--|---|---|
| <p>Physical Development and Health:</p> <p>Children will demonstrate growth in control and coordination of large and small muscles.</p> | <p>Social and Emotional Development:</p> <p>Children will demonstrate growth in social-emotional skills including forming relationships, resolving interpersonal conflict, and identifying and expressing emotions appropriately.</p> | <p>Approaches to Learning:</p> <p>Children will demonstrate growth in initiative, persistence, and approaches to learning by exploring, planning, reflecting, pretending and problem solving.</p> | <p>Language and Literacy Development:</p> <p>Children will demonstrate growth in Language and Literacy including communicating their needs, expressing ideas, writing and recognizing letters, and book knowledge.</p> | <p>Cognition and General Knowledge:</p> <p>Children will demonstrate growth in mathematics and science including counting objects, creating patterns, making comparisons, experimenting and problem solving.</p> |
|--|--|--|---|---|

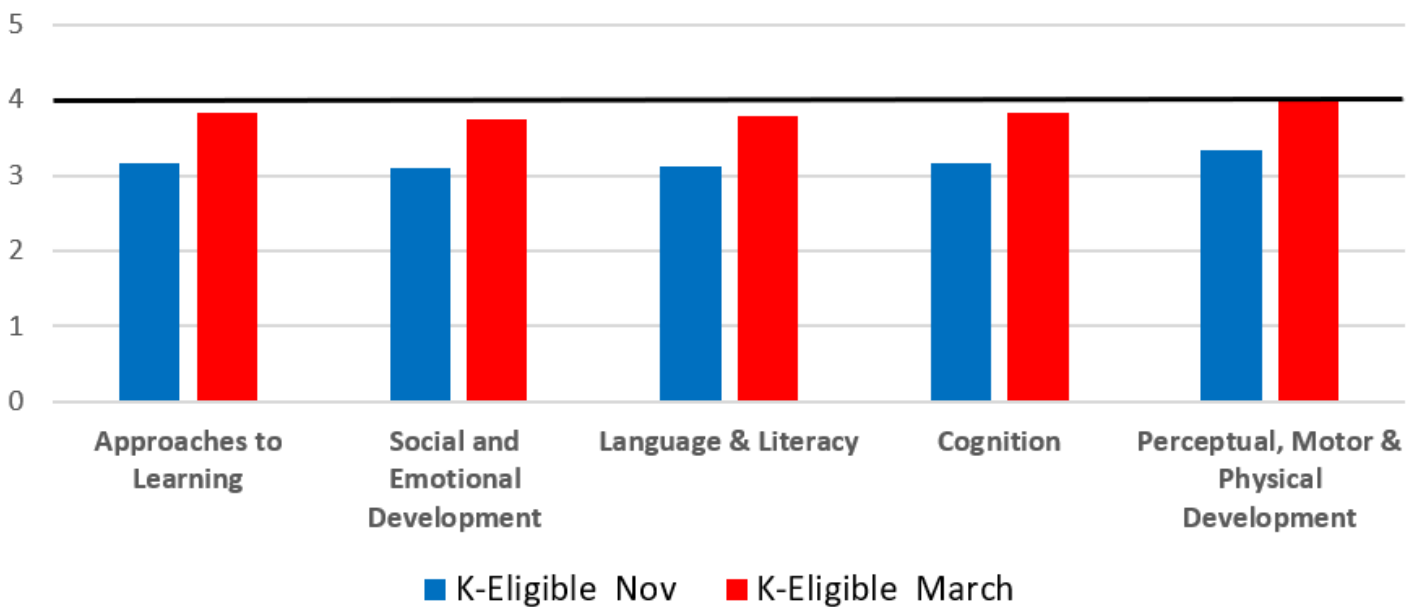


Head Start's Five Essential Domains for Preschool Children Ages Three-Four 2019-2020



Typical development for preschool children is between levels 2-5 and for Kindergarten children levels 4-7.

Head Start's Five Essential Domains for Kindergarten Eligible Children 2019-2020



**The black line indicates the COR Benchmark for Kindergarten Readiness.*

HOW DO WE ENCOURAGE FAMILY ENGAGEMENT?

Our research based parent education curriculums:

- ☒ Love & Logic
- ☒ Cooking Matters
- ☒ Circles of Security



By Encouraging Volunteerism:

344 parents and community partners volunteered their time to help make our program successful.

HS 193 , EHS 120, EHS CCP 31

By Providing Quality Training:

228 Head Start and 188 Early Head Start families participated in trainings on a variety of topics ranging from child development to basic car maintenance.

HS 228 , EHS 120 , EHS CCP 68

We had 292 participants at our parent committee meetings.



HS 175, EHS 86 EHS CCP 31

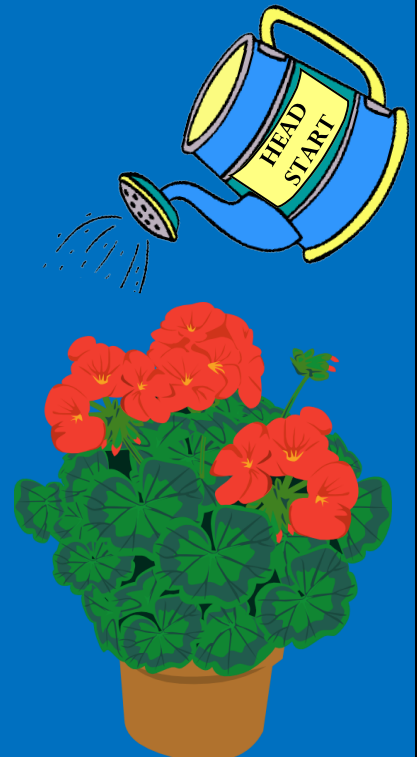
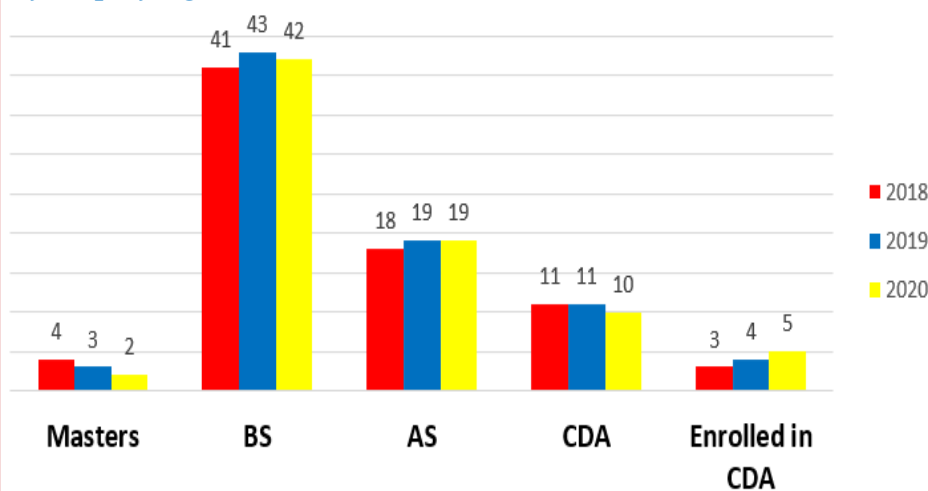
By Including Dads:

128 Head Start children and 97 Early Head Start children had fathers (or father figures) who participated in child development activities with their child.

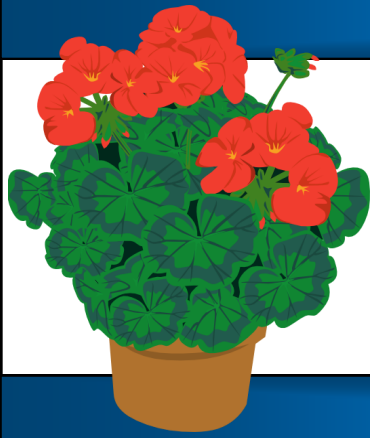
HS 128, EHS 71, EHS CCP 26

Staff Qualifications

By employing a well-educated team:



DISABILITIES/MENTAL HEALTH



Number of children whose parents utilized our behavioral health consultants for assistance.

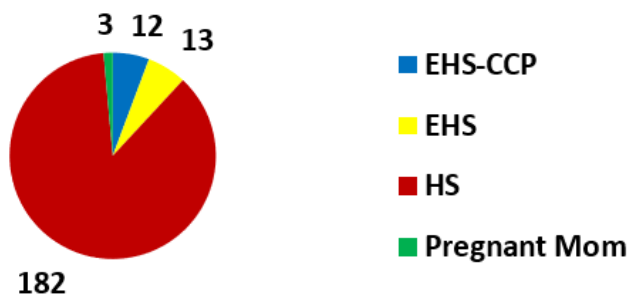
HS 58, EHS 20, EHS-CCP 16



HEALTH

| | HS | EHS | EHS CCP |
|---|-----|-----|------------|
| Percentage of children with health insurance. | | | |
| At end of the enrollment year | 68% | 85% | 95% |
| Percentage of children who were up to date on a schedule of age appropriate preventive and primary health care (well child care). | | | |
| At end of the enrollment year | 79% | 30% | 41% |
| Percentage of children who were up to date or current on all immunizations appropriate for their age. (excludes children with non-medical or medical health exemptions.) | | | |
| At end of the enrollment year | 90% | 60% | 67% |
| Percentage of children with continuous, accessible dental care provided by a dentist. | | | |
| At end of the enrollment year | 69% | 73% | 74% |

Number of Children or Pregnant Mothers Receiving Preventive Care/Dental Exam



Due to the COVID-19 pandemic, stay at home orders and limited access to health care, some children unable to get their well child exams, immunizations, dental care or receive sensory screenings.

WE HAVE SEVERAL TOOLS AND SYSTEMS IN PLACE TO HELP US TO MEASURE THE PROGRESS OF OUR GOALS:



(Program Information Report)



(Classroom Assessment Scoring System)



Results from CLASS® Observations

Office of Head Start onsite CLASS® review conducted from 03/06/2017 to 03/08/2017 of your Head Start program. Grant 05CH8392.

Observations were conducted in preschool center-based classrooms using the Pre-K Classroom Assessment Scoring System (CLASS®). The CLASS® tool looks at three domains and ten dimensions of teacher-child interactions and measures those observed interactions on a seven point scale.

| DOMAIN | Score | DOMAIN | Score | DOMAIN | Score |
|---------------------------------|--------|--------------------------------|--------|-----------------------|--------|
| Emotional Support | 6.2768 | Classroom Organization | 6.3095 | Instructional Support | 2.5714 |
| DIMENSIONS | | | | | |
| Positive Climate | 6.25 | Behavior Management | 6.54 | Concept Development | 1.93 |
| Negative Climate* | 1.04 | Productivity | 6.57 | Quality of Feedback | 2.57 |
| Teacher Sensitivity | 6.21 | Instructional Learning Formats | 5.82 | Language Modeling | 3.21 |
| Regard for Student Perspectives | 5.68 | | | | |

* Note: To calculate the Emotional Support domain, subtract the Negative Climate score from 8, add the Positive Climate, Teacher Sensitivity, and Regard for Student Perspective scores, then divide by 4.

LITTLE KNOWN FACTS...

Head Start Performance Standards and the Improving Head Start Act of 2007 consist of over 2,000 regulations which outline why we do what we do each day. On this page, statistics are tied to some of those requirements.

1302.61 Additional services for children.

(a) *Additional services for children with disabilities.* Programs must ensure the individualized needs of children with disabilities, including but not limited to those eligible for services under IDEA, are being met and all children have access to and can fully participate in the full range of activities and services.

| | HS | EHS | EHS-CCP |
|---|----|-----|---------|
| Children with special needs | 75 | 34 | 9 |
| Children entering program with IEP/IFSP | 57 | 25 | 6 |
| Children referred and qualified during year | 18 | 9 | 3 |

1302.44 Child Nutrition

(a) *Nutrition service requirements.* (1) A program must design and implement nutrition services that are culturally and developmentally appropriate, meet the nutritional needs of and accommodate the feeding requirements of each child,

Head Start and Early Head Start provided **59,112** nutritious meals to enrolled children:

Each child meal is tracked and reimbursed through CACFP program with a total reimbursement of \$126,791.23 over the **2019-2020** school year.

Meals Served:

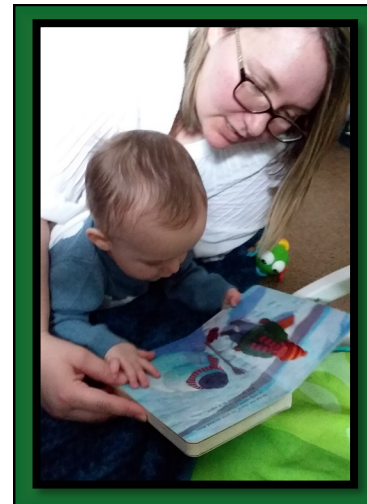
| | |
|-------------------|---------------|
| Breakfast: | 18,626 |
| Lunch: | 22,635 |
| PM Snacks: | 17,851 |

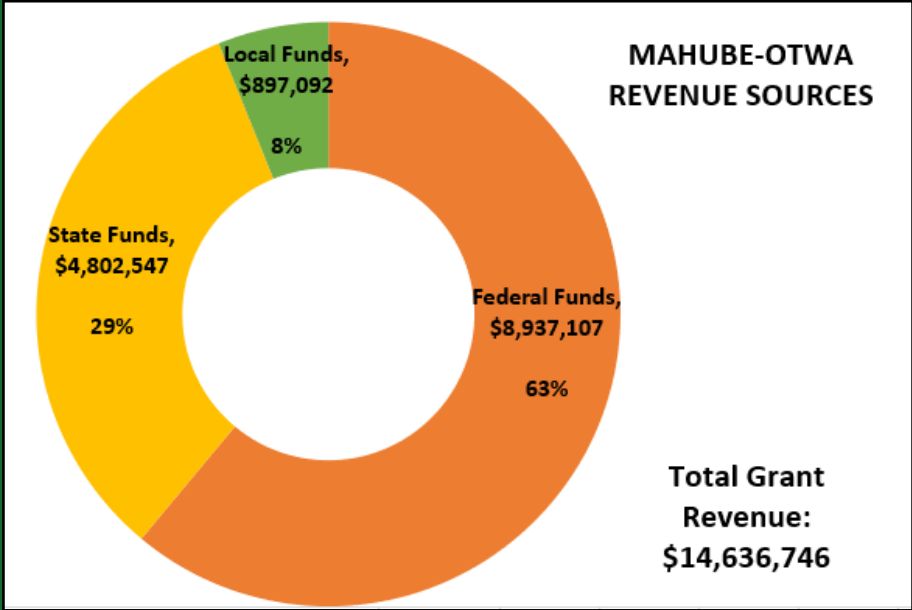
1303.74 Safety procedures.

(a) A program must ensure children who receive transportation services are taught safe riding practices, safety procedures for boarding and leaving the vehicle and for crossing the street to and from the vehicle at stops, recognition of the danger zones around the vehicle, and emergency evacuation procedures, including participating in an emergency evacuation drill conducted on the vehicle the child will be riding.

(b) A program that provides transportation services must ensure at least two bus evacuation drills in addition to the one required under paragraph (a) of this section are conducted during the program year.

Our program provides Head Start transportation for 93 (or 42%) of our Preschool Center Students.





MAHUBE-OTWA COMMUNITY ACTION PARTNERSHIP, INC. SCHEDULE OF FINDINGS AND QUESTIONED COSTS YEAR ENDED SEPTEMBER 30, 2019

Section I – Summary of Auditors' Results

Financial Statements

- Type of auditors' report issued: Unmodified
- Internal control over financial reporting:
 - Material weakness(es) identified? _____ yes no
 - Significant deficiency(ies) identified? yes _____ none reported
- Noncompliance material to financial statements noted? _____ yes no

Federal Awards

- Internal control over major federal programs:
 - Material weakness(es) identified? _____ yes no
 - Significant deficiency(ies) identified? yes _____ none reported
- Type of auditors' report issued on compliance for major federal programs: Unmodified
- Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? yes _____ no

Identification of Major Federal Programs

| <u>CFDA Number(s)</u> | <u>Name of Federal Program or Cluster</u> |
|-----------------------|---|
| 93.568 | Energy Assistance Program |
| 93.600 | Head Start |

Dollar threshold used to distinguish between Type A and Type B programs: \$750,000

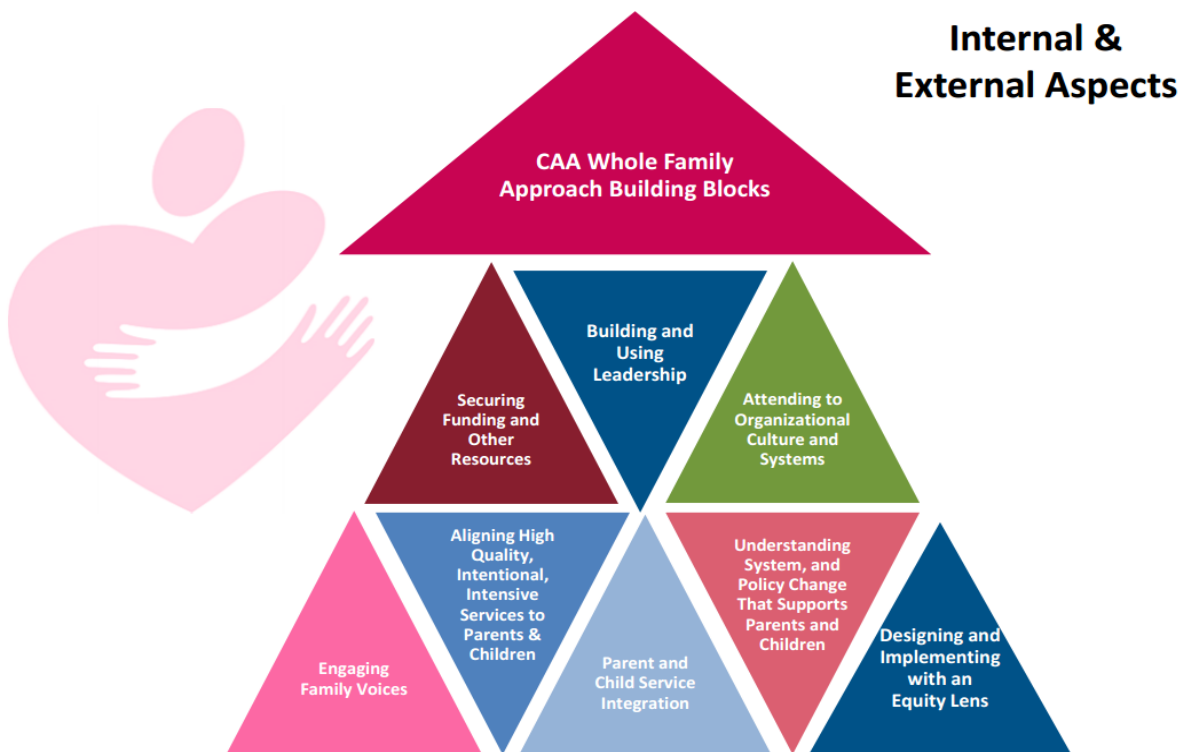
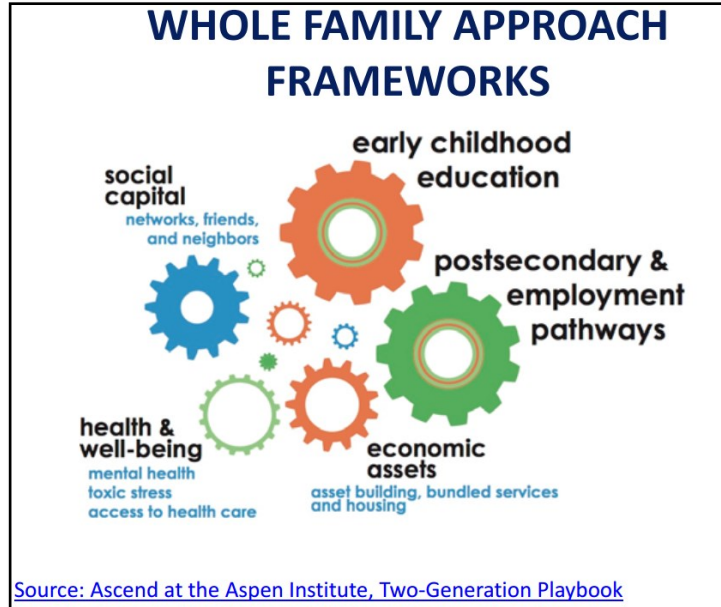
Auditee qualified as low-risk auditee? _____ yes no

A Whole Family Approach...

When services are integrated to meet the needs of parents and children together, efficiency is improved and outcomes are enhanced for parents, children, and families.

Characteristics:

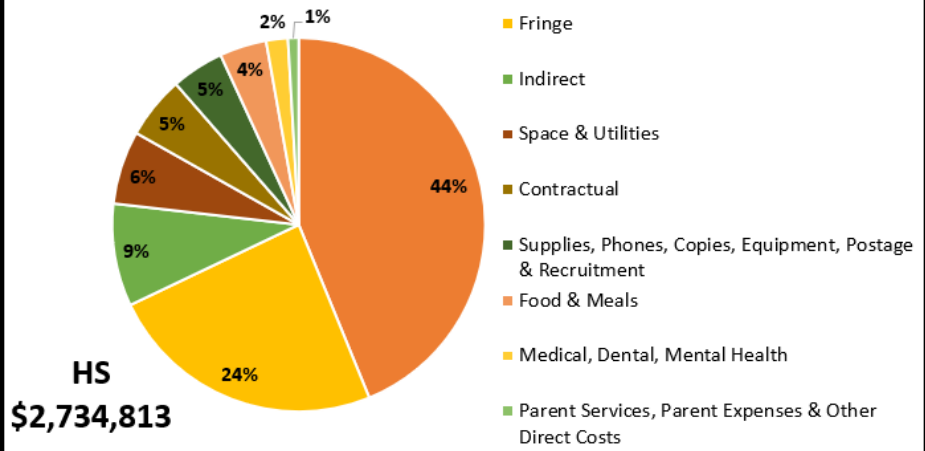
- Family goals shared across programs.
- Goals include outcomes for children, parents and family.
- Alignment of a suite of services for families that respond to their unique needs across a number of domains.
- Easier access to services.
- High quality, intensive, intentional parent and child services at the same time .



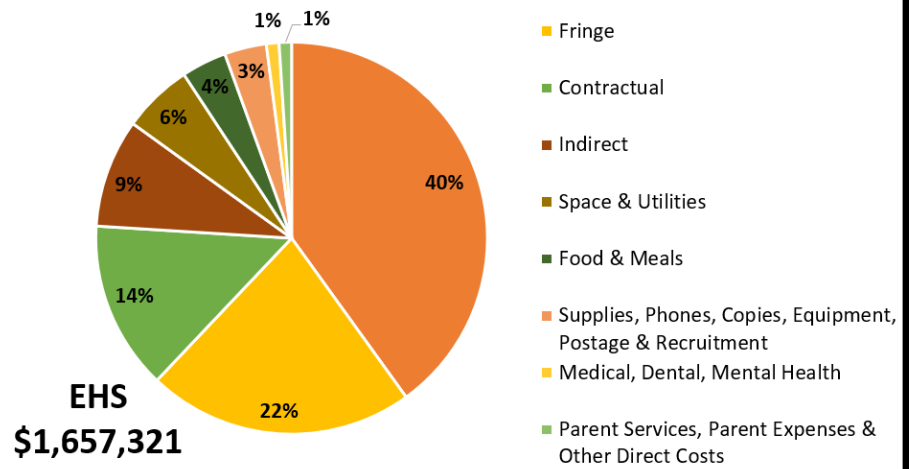
2019-2020 Proposed Budgets



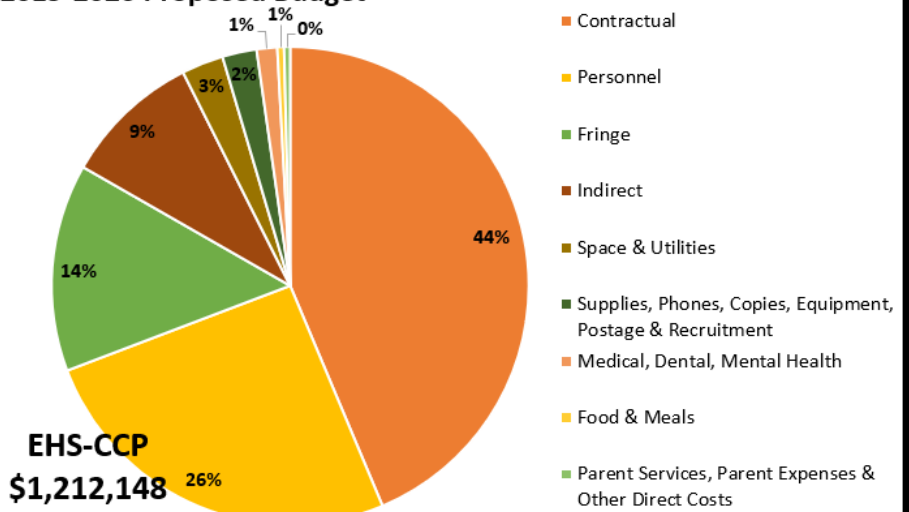
2019-2020 Proposed Budget



2019-2020 Proposed Budget

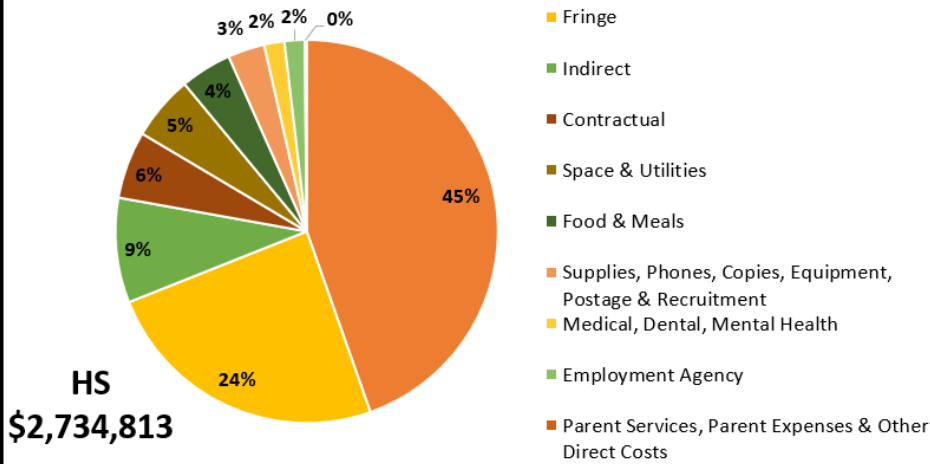


2019-2020 Proposed Budget

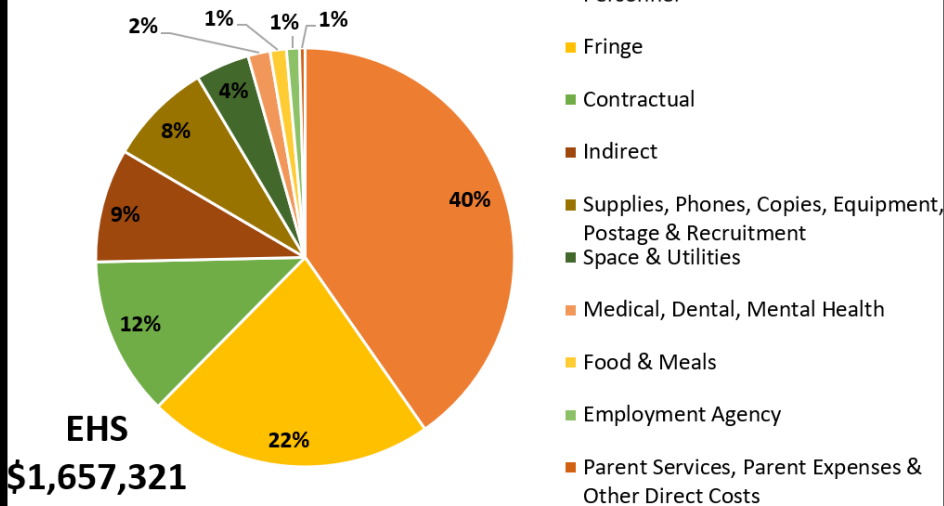


2019-2020 Actual Expenditures

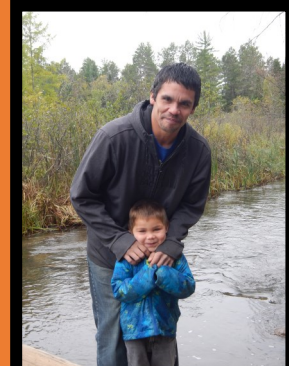
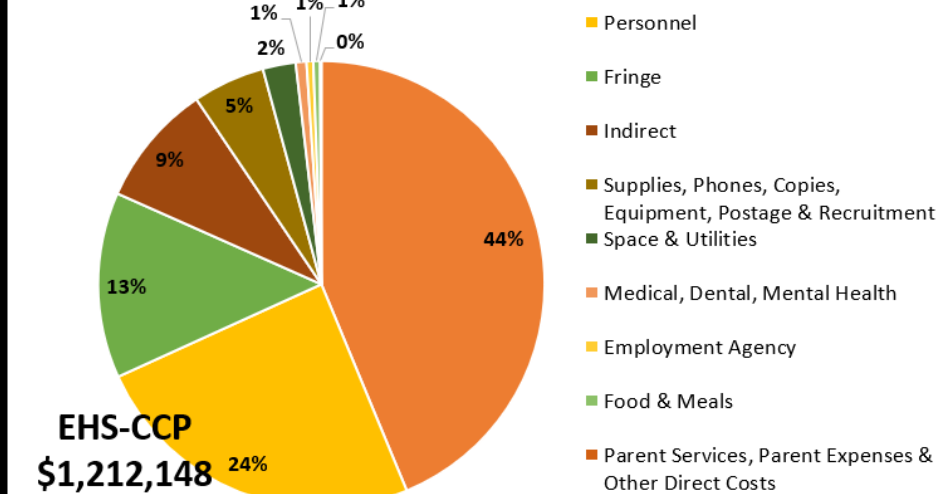
2019-2020 Actual Expenses



2019-2020 Actual Expenses



2019-2020 Actual Expenses





IN CONCLUSION:

The 2019-2020 program year was a landmark year full of successes and challenges for our program. Even in the midst of a pandemic, the program worked to evolve and meet ever-changing family and community needs.

The program implemented distance learning for all enrolled home base and center families during the Governor’s “Stay at Home Order” while the EHS centers and family childcares remained open for working families.

A total of 808 care packages were distributed to 146 families (193 children) in our five county service area for the months of June and July. The care packages include food, diapers, pull-ups, and infant formula depending on family needs. All of our families were connected with their local school districts for meal delivery and pick-up as well.

These are just a few examples of the ways the program adapted during the 2019-2020 program year.

This Annual Report to the Public includes extensive data reflecting many of the services provided to families and the accomplishments they made despite the challenges they faced.

Although some data was incomplete or impacted by the pandemic, the program is determined to keep moving forward to reach our goals.

Our ultimate goal is preparing our young children for school, to help parents work toward their own self sufficiency, and to provide families with connections within their community.

Our staff is dedicated in making these things happen through the many relationships they build with children, families and community. We continue to be inspired by the resiliency of the families we serve and the dedication of the staff that work with them.



MAHUBE-OTWA
Community Action Partnership, Inc.

Serving Mahnomens • Hubbards • Beckers • Otter Tails • Wadena Counties



Main office:

1125 W. River Road, Detroit Lakes, MN

E-mail: dloffice@mahube.org

Phone: 218-847-1385 Fax: 218-847-1388

For additional copies, check out our **website:** www.MAHUBE-OTWA.org

Published November 2020